



REGISTRATION PROCESS

Read about programs, instructors and more on our website (www.RockPrep.Rocks).

1. Complete RockPrep Enrichment Signup online: www.RockPrep.Rocks/register-here
2. Receive Confirmation to Schedule Lessons.
3. Begin Class.

SCHEDULING & APPROVAL

Once the registration process is complete, students may begin lessons during the school day and/or lessons, classes, groups & camps outside of school hours. Students (K-12th grade) may take one lesson per week during school hours in accordance with the following:

1. Families must complete the registration process (including receipt of payment).
2. Lessons may be scheduled during a student's PE, elective or off period.
3. Students must have approval from administration and the PE/elective teacher whose class is being missed.
4. 6th-12th grade students may only schedule lessons during PE during off season (when they are not participating in a school sport).
5. 6th-12th grade students must check in with their PE/elective teacher PRIOR to attending lessons each week to ensure accurate roll is taken.

ATTENDANCE & MAKE UPS

In order to enable students to steward their gifts, regular attendance is vital. There are no refunds or credits for personal absences.

Tuition for private lessons and sessions is a reservation of time and guarantee of a standing weekly appointment with your RockPrep instructor. RockPrep expects at least 24 hour notification of all planned absences and as much notice as possible for any unexpected absences. Please call, text or email your instructor at least 24 hours in advance of planned absences and as soon as possible regarding unexpected absences.

All RockPrep instructor absences (expected or otherwise) will be rescheduled within one week of the absence by your current RockPrep instructor. In the event that your RockPrep instructor is unable to make the lesson/session up within the given week, you may choose to reschedule at a later specific day/time. If rescheduling at a later day/time is not an option, RockPrep will assign a substitute instructor to make the lesson/session up.

Special options for Monday/Friday students are available. Please work with your instructor (at least one week in advance) in order to create a rescheduling plan for at least one Monday/Friday school .





INCLEMENT WEATHER

RockPrep will follow the decisions made by Faith Christian School regarding school closing for inclement weather. Missed lessons, classes or sessions due to Inclement Weather may or may not be rescheduled (at the discretion of RockPrep).

HOLIDAYS

RockPrep will be CLOSED in observance of the following school holidays:

- September 3, 2018: Labor Day
- October 8, 2018: Columbus Day
- November 19-23, 2018: Thanksgiving week
- December 21, 2018 through January 9, 2019: Christmas Break (2 weeks)
- January 21, 2019: Martin Luther King
- February 18, 2019: Presidents' Day (possible bad weather makeup day)
- March 11-15, 2019: Spring Break
- April 19-22, 2019: Good Friday and Easter Holiday

2018-2019 TERMS

- Fall Term: August 20 through December 21, 2018
- Spring Term: January 14 through May 24, 2019
- Summer Term: June 3 through August 8, 2019

ALL-STUDIO JAM SESSIONS & RECITAL PRACTICES

- Christmas Jam Session: Sept. 20 (430p)
- Christmas Recital Practice: Oct. 18 (430p)
- Christmas Recital Practice: Nov. 1 & 15 (430p)
- Christmas Recital Practice: Dec. 6 & 13 (430p)
- Christmas Recital Practice: Dec. 8 (2p)
- Worship Jam Session: Jan. 10 (430p)
- Worship Recital Practice: Feb. 21 (430p)
- Worship Recital Practice: March 7 & 21 (430p)
- Worship Recital Practice: April 4 & 18 (430p)
- Worship Recital Practice: May 4 (2p)
- Worship Recital Practice: May 9 (430p)

ALL-STUDIO OUTREACH & RECITALS

- Thanksgiving Outreach: Nov. (tbd)
- Elementary Christmas Chapel: Dec. (tbd: 810a)
- Jr.High Christmas Chapel: Dec. (tbd: 905a)
- All-Studio Christmas Recital: Dec. 16 (11a)
- Spring Outreach: April (tbd)
- Jr.High Worship Chapel: May (tbd)
- Worship Recital: May (tbd)





BEHAVIOR & DISCIPLINE

We are committed to having a safe, nurturing and fun place where students can discover the creative, develop their skills and delight in the process.

Students are expected to participate with a positive attitude, showing respect to instructors, their parents and other students in all lessons, classes, groups, workshops, outreach events, camps and/or recitals for which they are enrolled. In the event that negative or disruptive behavior becomes a problem, students may be redirected in several ways such as a verbal warning, a call to a parent, an instructor documented behavior plan or, if necessary, a student may be sent home. Disciplinary actions will be communicated by each instructor.

STUDIO RULES

1. If you mess it up, clean it up.
2. If you borrow it, return it.
3. Be kind and respectful to everyone including instructors, parents and other students.
4. Silence cell phones during classes or lessons.
5. Parents, please supervise young students and children.
6. Any damage to facility, materials or equipment caused by a student is the parent's responsibility.

WITHDRAWAL

Withdrawal from monthly lessons/classes prior to the end of the season, requires written notice to: 1) RockPrep: RockPrep@Gmail.com, and 2) your current RockPrep instructor 30 days prior to the first day of the next month.

Failure to give written notice will result in tuition being charged to your account and automatic payment will be processed without refund. If you attend any part of the month, you are responsible for the full month's tuition.

